

## Internal/External Posting

### Server/Housekeeper

Monday to Friday 11:30am – 6:30pm

**OUR MISSION:** Providing excellence in support, housing, education and community, we work together to restore hope and a future to those overcoming the challenges before them.

The Cridge Centre for the Family strives to be an exceptional employer by providing our staff with support, flexibility, and a workplace that makes a positive difference in our community. Our benefit package is outstanding, and the work environment is positive and supportive. We commit to thorough on-boarding, which includes substantial orientation, complete training, and support as you integrate into our team.

Under the direction of the Chef/Lead Cook and Manager, this position is an important part of the Seniors' Centre team and is responsible for supporting both food service and housekeeping duties throughout the building. Responsibilities include providing lunch and dinner service to residents, setting and clearing tables, assisting with minor food preparation and assembly, dishwashing, and cleaning and maintaining public areas and residents' suites. The employee may also be placed on the relief list for additional shifts.

This is a part-time position with approximately 32.5 scheduled hours per week. All Seniors' Centre staff are required to have current First Aid certification and be prepared to respond to resident emergencies. A clear Criminal Record Check and current FoodSafe certification are also required.

The successful candidate will be a dependable, personable, and professionally presented individual who takes pride in providing excellent service. They will have a genuine appreciation for working with seniors and a commitment to creating a welcoming, respectful, and caring environment for the clients in our care.

**Title:** Server/Housekeeper

**Department:** Seniors

**Wage:** \$24.34 + benefits

**Grid:** 5

**Status:** Temporary/Part time

**Closing Date:** Oct 07, 2026, 5pm

**Start Date:** To be decided

**Location:** 1307 Hillside Ave, Victoria

#### Experience and Qualifications

- One year serving experience in high volume facilities, not including convenience or fast food.

- Criminal Record Check Clearance.
- Current First Aid (updated every 2 years.)
- Current Food Safe Certificate (can be obtained immediately following employment offered but must be complete before shifts commence.)

### **Skills and Abilities:**

A suitable candidate will:

- Contribute to maintaining a safe, welcoming, and stable environment for all residents.
- Maintain excellent FoodSafe standards when handling and serving meals, dishware, and while performing cleaning duties.
- Respond calmly and professionally to resident or building emergencies and crises in accordance with established policies and procedures.
- Report any unusual, serious, or concerning incidents promptly.
- Provide services in a respectful and culturally sensitive manner that recognizes and responds to individuals' ethnic, spiritual, and life experiences.
- Demonstrate reliability and punctuality and adhere to established appearance and dress guidelines.
- Maintain a positive and upbeat attitude while providing pleasant, respectful, and professional service to residents, families, visitors, and staff at all times.
- Complete scheduled or assigned cleaning duties in common areas and resident suites, including cleaning, washing, and disinfecting walls, windows, doors, carpets, furniture, bathrooms, and kitchens. Duties may include dusting, polishing, vacuuming, sweeping, wet mopping, shampooing, waxing, buffing, washing, and wiping down surfaces.

### **Equal Opportunity Employer Statement**

The Cridge Centre for The Family Seniors' Centre is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All qualified applicants will receive consideration for employment without regard for race, color, religion, gender, or national origin. ***Please note that this position requires union membership.***

### **How to Apply**

If you are interested in this position please submit your resume and cover letter to [trogalski@cridge.org](mailto:trogalski@cridge.org)