



Internal/External Posting  
Cridge Village Senior's Centre  
Server/Housekeeper  
Monday to Friday 11:30am to 6pm

Under the direction of the Chef/Lead Cook and Manager, this person is part of a team that is responsible for food service in the seniors' centre dining room as well as housekeeping duties throughout the building. Duties include food service for resident's lunch and dinner, setting, clearing and minor food assembly along with cleaning public areas, resident's suites and dishwashing.

All Seniors' Centre staff are required to have First Aid and respond to any resident emergencies. In addition, they must have a clean criminal record check and current Foodsafe.

This dependable, personable, professionally attired person will have a love for seniors and will strive to always be providing the best service they can to the clients in our care.

### **Key Job Functions and Responsibilities**

- To contribute to providing a safe and stable environment for all residents.
- Maintaining excellent Foodsafe standards in all handling and service of meals, dishware and while cleaning
- In common areas and in resident suites, on a schedule provided or as directed: cleans, washes and disinfects walls, windows, doors, carpets, furniture, bathrooms, kitchens, including but not limited to dusting, polishing, vacuuming, sweeping, wet mopping, shampooing, waxing and buffing, washing/wiping down
- A positive and upbeat personality
- Proven ability to be reliable and punctual
- Follow appearance guidelines.
- Responding calmly and professionally to any resident or building emergency or crisis according to established policies and guidelines
- Provide services and care sensitive to individuals' ethnic, spiritual and life-experiences.
- Ensures the safety of all clients.
- Reporting of any unusual or serious incidents.
- Offers pleasant, polite and professional service at all times with residents and staff
- Required to work quickly and efficiently.

### **Qualifications and Licensing**

- One year serving experience in high volume facilities, not including convenience or fast food.
- Criminal Record Check clearance.
- Current First Aid (updated every 2 years)
- Current Food Safe Certificate  
(can be obtained immediately following employment offered, but must be complete before shifts commence)

**Wage:** \$18.50 per hour plus benefits including sick/vac time and benefits once probation is passed.

**Status:** Part Time – 30 hours per week

**Position Start Date:** ASAP

**Closing Date:** Sept 25th, 2022 5pm

This position requires Union Membership – BCGEU Local 301

**Please apply, IN WRITING, with resume and cover letter, to  
Tina Rogalinski, Assistant Manager, Seniors' Services, trogalinski@cridge.org**