



**NOTICE OF
TEMPORARY POSITION AVAILABILITY
INTERNAL POSTING**

POSITION AVAILABLE: Support Worker(s)
PROGRAM NAME: Cridge Transition House for Women
WORK SITE ADDRESS: Confidential
PERSONAL AUTO USE IS: Not required
HOURS PER WEEK: 32 or 16 hrs if separated
SHIFT SCHEDULE: Sunday, Monday, Tuesday, Wednesday: 3:30pm-11:30pm (evening shift)

OR

Two separate shifts:

Sunday, Monday: 3:30pm-11:30pm
Tuesday, Wednesday: 3:30pm-11:30pm

HOURLY WAGE: Grid level 11

POSITION DATES for separate shifts:

Sunday September 4, 2022 to Monday December 26, 2022
Tuesday September 6, 2022 to Wednesday December 28, 2022

NATURE OF POSITION:

These shifts provide coverage for 4 regular evening shifts per week covering a leave of absence. The incumbent(s) will provide safe, emergency accommodation, support and information for women and children, escaping relationship violence; and also includes day parole service provision for two Corrections Canada referrals. This position is part of a supportive, transition house team working in cooperation with the Manager of Cridge Transition House for Women and Outreach Services.

Job duties and responsibilities centre on:

- responding to the needs of women and their children seeking or receiving shelter;
- ensuring protection of the confidentiality of the residents;
- ensuring the safe, orderly operation of the house.

The job requires a working knowledge of the dynamics of relationship violence, and trauma-informed, client-centred, service delivery.

EXPERIENCE REQUIRED:

Minimum 6 months transition house experience and two year's experience in a social services setting.

QUALIFICATIONS REQUIRED:

• **EDUCATION**

Undergraduate degree in related social science field or two years related post-secondary education and extensive transition house experience.

• **SKILLS AND ABILITIES**

- Ability to function effectively within the Constitution and Bylaws of the Cridge Centre for the Family
<https://cridge.org/wp-content/uploads/2021/11/Constitution-and-bylaws-final-sept2021.pdf>

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- Crisis intervention skills and ability to respond effectively to potentially dangerous situations in an unpredictable environment
- Working knowledge of dynamics of family violence
- Ability to deal with emotional trauma and all aspects of abuse including childhood trauma, physical, sexual, verbal, and emotional
- Crisis intervention skills and ability to manage constant crises
- Ability to deliver service in non-judgmental, respectful, client-centred, trauma-informed manner
- Ability to be self-directed and perform duties independently
- Appreciation and understanding of the multicultural and diverse nature of the house

- **OCCUPATIONAL CERTIFICATION**

Must be able to complete criminal record and federal public works screening clearance.

- **PERSONAL SUITABILITY**

- Ability to maintain calm and focused in critical and stressful situations
- Ability to respect and support women's choices without judgment
- Ability to maintain healthy personal boundaries not barriers
- Willingness for ongoing learning, reflection and professional development
- Having a moderate level of physical fitness (managing many stairs, lifting laundry bags, cleaning and making up rooms including bunk beds, etc)
- Ability to remain healthy and motivated working a continuous evening schedule.

- **VALUED ASSETS**

- Valid driver's license
- Word processing
- Fluency in a second language

PLEASE SEND APPLICATIONS TO THE ATTENTION OF: Marlene Goley
AT THIS EMAIL ADDRESS :

mgoley@cridge.org

CLOSING DATE:

Thursday August 25, 2022 at 4:00 pm

***THIS POSITION IS OPEN TO FEMALE APPLICANTS ONLY.
THIS POSITION REQUIRES UNION MEMBERSHIP.***

Posting distributed on Thursday August 18, 2022

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