



NOTICE OF POSITION AVAILABILITY INTERNAL POSTING

POSITION AVAILABLE: Support Worker

PROGRAM NAME: Cridge Transition House for Women

WORK SITE ADDRESS: Confidential

PERSONAL AUTO USE IS: Not required

HOURS PER MONTH: 12 per monthly shift

SHIFT SCHEDULE:

Shift #1: Second Saturday of each month: Saturday 8:15pm – 8:15am (midnight shift)

Shift #2: Fourth Saturday of each month: Saturday 8:15pm-8:15am (midnight shift)

HOURLY WAGE: Grid 11

POSITION START DATE:

Shift #1: Saturday 8:15pm-Sunday 8:15am, January 8, 2022 (going home at 8:15am on Sunday morning)

Shift #2: Saturday 8:15pm-Sunday 8:15am, January 22, 2022 (going home at 8:15am on Sunday morning)

Applicants interested in one or both shifts welcome.

NATURE OF POSITION:

Each shift position provides coverage for **1 regular, 12 hour, overnight shift per month.**

There are two of these shift positions available.

The incumbent will provide safe, emergency accommodation, support and information for women and children, escaping relationship violence; and also includes day parole service provision for two Corrections Canada referrals. This position is part of a supportive, transition house team working in cooperation with the Manager of Cridge Transition House and Outreach Services.

Job duties and responsibilities centre on:

- responding to the needs of women and their children seeking or receiving shelter;
- ensuring protection of the confidentiality of the residents;
- ensuring the safe, orderly operation of the house.

The job requires a working knowledge of the dynamics of relationship violence, and empowering, client-centred, service delivery.

The midnight shift is an awake shift.

EXPERIENCE REQUIRED:

Minimum 6 months transition house experience and two years experience in a social services setting.

QUALIFICATIONS REQUIRED:

• EDUCATION

Undergraduate degree in related social science field or two years related post-secondary education and extensive transition house experience.

- **SKILLS AND ABILITIES**

- Ability to function effectively within the Constitution and Bylaws of the Cridge Centre for the Family <https://cridge.org/wp-content/uploads/2021/11/Constitution-and-bylaws-final-sept2021.pdf>
- Ability to respond effectively to potentially dangerous situations in an unpredictable environment
- Working knowledge of dynamics of family violence
- Ability to deal with emotional trauma and all aspects of abuse including childhood trauma, physical, sexual, verbal, emotional
- Crisis intervention skills and ability to manage constant crises
- Ability to deliver service in non-judgmental, respectful, client-centred, trauma-informed manner
- Ability to be self-directed and perform duties independently
- Appreciation and respect for individuals in all aspects of their diversity and life circumstances

- **OCCUPATIONAL CERTIFICATION**

- Must be able to complete criminal record and federal public works screening clearance

- **PERSONAL SUITABILITY**

- Ability to maintain calm and focused in critical and stressful situations
- Ability to respect and support women's choices without judgment
- Ability to maintain healthy personal boundaries not barriers
- Willingness for ongoing personal growth and professional development
- Having a moderate level of physical fitness (managing many stairs, lifting laundry bags, cleaning and making up rooms including bunk beds, etc)
- Ability to remain healthy and motivated working a continuous midnight shift schedule.

- **VALUED ASSETS**

- Valid drivers' license
- Word processing
- Fluency in a second language

PLEASE SEND APPLICATIONS TO THE ATTENTION OF: Marlene Goley
AT THIS EMAIL ADDRESS:

mgoley@cridge.org

CLOSING DATE:

Tuesday December 14, 2021 at 4:00 pm

***THIS POSITION IS OPEN TO FEMALE APPLICANTS ONLY.
THIS POSITION REQUIRES UNION MEMBERSHIP.***

Posting distributed on Tuesday December 7, 2020