



**NOTICE OF
PERMANENT POSITION AVAILABILITY
INTERNAL/EXTERNAL POSTING**

POSITION AVAILABLE: Support Worker

PROGRAM NAME: Cridge Transition House for Women

WORK SITE ADDRESS: Confidential

PERSONAL AUTO USE IS: Not required

HOURS PER WEEK: 24

SHIFT SCHEDULE: Thursday, Friday, Saturday – 12am to 8am (midnight shift)

HOURLY WAGE: Grid level 11

POSITION START DATE: Thursday April 12, 2018

NATURE OF POSITION:

This position provides coverage for 3 regular midnight shifts per week. The incumbent will provide safe, emergency accommodation, support and information for women and children, escaping relationship violence. This position is part of a supportive, transition house team working in cooperation with the Manager of Women's and Family Services.

Job duties and responsibilities centre on:

- responding to the needs of women and their children seeking or receiving safe shelter;
- ensuring protection of the confidentiality of the residents;
- ensuring the safe, orderly operation of the house.

The job requires a working knowledge of the dynamics of relationship violence, and empowering, client-centred, service delivery.

The midnight shift is an awake shift.

EXPERIENCE REQUIRED:

Minimum 6 months transition house experience and two years experience in a social services setting.

QUALIFICATIONS REQUIRED:

• **EDUCATION**

Undergraduate degree in related social science field or two years related post-secondary education and extensive transition house experience.

• **SKILLS AND ABILITIES**

- Ability to function effectively within the Constitution and Bylaws of The Cridge Centre for the Family
- Ability to respond effectively to potentially dangerous situations in an unpredictable environment
- Knowledge of dynamics of family violence
- Crisis intervention skills and ability to manage constant crises
- Ability to deliver service in non-judgmental, respectful, client-centred, trauma-informed manner
- Ability to perform duties independently
- Appreciation and understanding of the multicultural and diverse nature of the house

- **OCCUPATIONAL CERTIFICATION**

- Must be able to complete criminal record and federal public works screening clearance

- **PERSONAL SUITABILITY**

- Ability to maintain calm and focused in critical and stressful situations
- Ability to respect and support women's choices without judgment
- Ability to maintain healthy personal boundaries not barriers
- Willingness for ongoing personal growth and professional development
- Ability to remain healthy and motivated working a continuous midnight shift schedule.

- **VALUED ASSETS**

- Valid drivers' license
- Word processing
- Fluency in a second language

PLEASE SEND APPLICATIONS TO THE ATTENTION OF: Marlene Goley
AT THIS EMAIL ADDRESS :

mgoley@cridge.org

CLOSING DATE:

Thursday March 29, 2018 at 4:00 pm

***THIS POSITION IS OPEN TO FEMALE APPLICANTS ONLY.
THIS POSITION REQUIRES UNION MEMBERSHIP.***

Posting distributed on Tuesday, March 20, 2018