



Internal/External Posting
Cridge Village Seniors' Centre
Recreation Worker, Saturday & Sunday, 11:30 am to 6 pm
& one weekday evening 4:30-8:30pm

Working under the general supervision of the Manager and Assistant Manager, and in concert with the recreation coordinator, has responsibility for organization and implementation of recreational activities (both inside and outside of the building) for the residents that address their physical, social, emotional and spiritual needs. This will include planning, promoting, implementing, communicating, and seeking resident input for activities. This enthusiastic, caring, flexible, positive, energetic and professional person will have excellent communication skills, both written and verbal, proficient computer skills, and be very organized. They will have a love for seniors and will strive to always be providing the best service they can to the clients in our care. This person will also serve a small section at meals and respond to resident pendant alarms. Placement on the relief list for extra hours is also a possibility.

KEY JOB FUNCTIONS & RESPONSIBILITIES:

- Coordinate, plan and implement most aspects of social and recreational functions for the residents, ensuring safety for every participant's level of ability and participation both onsite and off.
- Notify Manager immediately when the need for any mechanical, structural or electrical repairs or replacement is noted.
- Provide services and care sensitive to individuals' unique ethnic, spiritual and life-experiences.
- Ensures the safety of all clients
- Responds to emergencies in accordance with established policies and guidelines.
- Consults frequently with Residents on their needs and interests.
- Monitors and observes clients' behaviour. Report problems or changes to Manager or Assistant Manager.
- Follow appearance guidelines.
- Maintain the utmost integrity when in client residences and in all dealings with clients, co-workers and the public.
- Assists in preparation & serving of meals and/or snacks.
- Transporting meal trays to residents who are ill.
- Manage Petty Cash and handling of funds for off-site activities, as well as cheque requisitions for on-site activities where needed
- Special Events will occur in the Centre which will require your flexibility to participate and facilitate.

Other related duties as may be required.

QUALIFICATIONS

One year experience with Seniors is an asset

Two years experience leading and implementing activities for people with varying abilities

CERTIFICATION/LICENSING

Criminal Record Check clearance

Valid B.C. Driver's license – Class 4 unrestricted

Current First Aid (updated every 3 years)

Current CPR Certificate (updated every 3 years)

Current Food Safe Certificate

Current Seniors' Fitness Certification is a benefit

Wage: \$16.10 per hour plus sick/vac time once probation is passed

Status: Part Time – 17 hours per week

Position Start Date: Saturday, June 3, 2017

Closing Date: Monday, May 4, 2017 12noon

This position requires Union Membership – BCGEU Local 301

This position is open to both male and female applicants

**Please apply, IN WRITING, with resume and cover letter to Tina Rogalinski,
Assistant Manager, Seniors' Services, trogalinski@cridge.org**